



Scale of fees for 2019

- **Full Management** - 14% of rent due
- **Letting & Rent Collection** - 11% of rent due
- **Letting Only Service** - The first month's rent

(please tick one of the above)

Additional charges

Set-up fee	£195.00
Tenancy Agreement	Included in set-up fee
Deposit registration	Included in set-up fee
Inventory & Schedule of Condition and Check-In	From £100 (inventory clerk rates)
Renewal Fee	£150.00
Energy Performance Certificate	£75.00
Extra work/consultancy	£60.00 per hour
Estimates/supervision major works	10% of cost of work above £500.00

Please note that all fees and charges are subject to VAT at the prevailing rate

I/we hereby confirm that The Better Letter is instructed to act on my/our behalf on the basis indicated above (please select one service).

I/we also confirm that I/we will meet any of the additional charges listed above, as appropriate, that may be levied by The Better Letter.

Signed.....

Signed.....Dated.....

